

Meeting Room Policy

The meeting room is available to any group, association or individual who will not interfere with the library's principle mission.

Library programs and functions have priority over non-library functions. However advance reservations will not be cancelled without a two week notification prior to the event.

Rental fees are as follows: Large Community Room	\$30.00
Small Community Room	\$20.00
Non-profits (1/2 fee)	\$15.00 and \$10.00

Fees are due when the key is picked up

It is the responsibility of the renter to return the room to its original condition. They will be held accountable and charged for any damages to furniture, equipment, or the building itself. Those who incur damages may be prevented from future use.

A responsible adult must be in attendance at all times during the reserved use of either room. Any children present are the responsibility of the renter and should be in the room under supervision.

No smoking, alcoholic beverages, or controlled substances are allowed in the building or on library property.

Use of the library meeting rooms does not imply library endorsement of ideas, aims, or goals of organizations which use the facility.

Adopted 8/12/13